

Draft Agenda

2 Seas Applicant Seminar for UK Applicants – 5th Call for Proposals

7th September 2017

Europe House, London

About this seminar

This seminar is for all applicants to the 2 Seas Programme and especially those aiming to participate in the 5th Call for proposals that opened on 1st August 2017 and closes on 27th October 2017. It will also be useful for people with a project idea for the next Call which runs from February to May 2018.

From May to July 2017 we ran a series of roadshows explaining what the programme is for, the types of project funded and the project development process. This seminar builds on that, and is aimed at those committed to applying as Partners, Observers or Lead Partners. It looks more closely at the intervention logic to be addressed by projects and on developing a quality Concept Note (step 1 application). There will also be time to discuss individual applications.

Although the Lead Partner is responsible for submitting the application, all Partners are expected to contribute to drafting it. English-speakers have a special responsibility to ensure that the text in English makes sense and does the proposal justice. It is also useful for non-Lead Partners to be aware from the start what the responsibilities are in joining a project as a Partner.

If you missed the roadshows in Poole, Plymouth, Swindon, Hove or Kent, you are still very welcome. We will start with a catch-up session. If you like, we are also happy to send you the slides from them so that you can familiarise yourself with the basics before this seminar in London.

Agenda

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|---------------|--|----------------------|----------------------|
| 10.00 - 10.20 | <i>Registration coffee</i> | | |
| 10.20 – 10.30 | Welcome - What is Interreg? | | |
| 10.30 - 12.15 | The 2 Seas Programme <ul style="list-style-type: none">- Programme Priorities and Specific Objectives- The key components of a good project (demand, partnership working, cross-border cooperation, innovation and relevance) | | |
| 12.15 – 1pm | Lunch break | | |
| 1.00 – 2.15pm | Develop your proposal <ul style="list-style-type: none">- Selection criteria- intervention logic, measurability, durability and budget | | |
| 2.15 – 2.45pm | The Concept Note template and practical information | | |
| 2.45 – 3.20pm | Final Q&A, followed by pre-booked one to one sessions with Lead Partners. | | |
| 3.45 – 4.30pm | One to one session 1 | One to one session 2 | One to one session 3 |
| 4.30 – 5.15pm | One to one session 4 | One to one session 5 | One to one session 6 |

Language

This seminar will be held in English.

Registration

To register, **please send the attached form** to Paula MacLachlan (p.maclachlan@interreg2seas.eu) by close on 31st August 2017.

Location

The workshop will be held at Europe House, the European Commission offices in Smith Square London SW1. The venue is about 15 minutes' walk from Westminster tube station. Further info and confirmed programme will be sent to registered participants a few days before.