

Agenda

2 Seas Applicant Seminar for UK Applicants – 6th Call for proposals

22 February 2018 in Europe House, London

I. About this seminar

This seminar is for all applicants to the 2 Seas Programme and especially those aiming to participate in the 6th Call for proposals which opens on 1st February 2018 and closes on 2nd May 2018.

This seminar is aimed at those interested in applying as Partners, Observers or Lead Partners, and will cover the project development as well as the application process. It looks at the intervention logic to be addressed by projects and on developing a quality Concept Note (step 1 application). There will also be time to discuss individual applications.

Although the Lead Partner is responsible for submitting the application, all Partners are expected to contribute to drafting it. English-speakers have a special responsibility to ensure that the text in English makes sense and does the proposal justice. It is also useful for non-Lead Partners to be aware from the start what the responsibilities are in joining a project as a Partner or Observer.

II. Agenda

10.00 - 10.20	Registration coffee		
10.20	Welcome - What is Interreg?		
10.30 - 12.15	<p>The 2 Seas Programme</p> <ul style="list-style-type: none">- Programme Priorities and Specific Objectives- The key components of a good project (demand, partnership working, cross-border cooperation, innovation and relevance)		
12.15 – 1pm	Lunch break		
1.00 – 2.15pm	<p>Develop your proposal</p> <ul style="list-style-type: none">- Selection criteria- intervention logic, measurability, durability and budget		
2.15 – 2.45pm	The Concept Note template and practical information		
2.45 – 3.20pm	Final Q&A, followed by pre-booked one to one sessions with Lead Partners.		
3.45 – 4.30pm	One to one session 1	One to one session 2	One to one session 3
4.30 – 5.15pm	One to one session 4	One to one session 5	One to one session 6

III. Language

This seminar will be held in English.

IV. Registration

To register, **please send the attached form** to Paula MacLachlan (p.maclachlan@interreg2seas.eu) by close on 5th February 2018.

V. Location

The workshop will be held at Europe House, the European Commission offices in Smith Square London SW1. The venue is about 15 minutes' walk from Westminster tube station. Further info and confirmed programme will be sent to registered participants a few days before.