

Agenda

2 Seas Applicant Seminar for UK Applicants – 7th Call for proposals – Step 2 (Application Form)

17th May 2019, Kent County Council, Maidstone

I. About this seminar

This seminar is aimed at all UK project partners who are partners in an application at the first “Concept Note” stage submitted in the 2 Seas 7th call for proposals and who are now going on to submit a step 2 full application. The seminar is not mandatory but partners in applications for Step 2 or resubmitting a Concept Note which received a ‘red light’ previously are strongly advised to attend. Please note that all Lead Partners should have received a detailed ‘Notification Letter’ with feedback from the committee which selects projects and manages the programme.

In the morning, we will give you a detailed explanation of the main requirements and recommendations made by the Programme Authorities. These have to be fully addressed for your step 2 application to be successful. Afterwards, we will go through the step 2 Application Form (AF) and explain in detail how the different sections of the AF should be filled in. We will conclude the day with some cross-cutting themes to be taken into account when developing and implementing a 2 Seas project.

Please note that there will be no time to cover the topic of **state aid** in detail. If you are planning to carry out economic activity as part of your project and/or you received a comment on state aid in your notification letter, we invite you to watch our webinar on state aid (<https://www.interreg2seas.eu/en/state-aid>) and read Factsheet 11 (<https://www.interreg2seas.eu/en/publications>) prior to attending the seminar. There will be an opportunity for questions and answers on state aid at the end of the seminar.

If you have not yet seen your Notification Letter we strongly advise that you get a copy from your Lead Partner and study it before the day.

II. Agenda

09.45 – 10.00	<i>Registration – please note that we are unable to provide refreshments</i>
10.00 – 10.30am	General information on Call 7
10.30 – 11.30am	Strategic aspects of a good 2 Seas project: <ul style="list-style-type: none">- Contribution to the 2 Seas Programme- Contribution to strategies and policies- How to demonstrate need and demand- Innovative character- Cross-border dimension- Durability and transferability of outputs and results
11.30 – 12.15pm	Intervention logic: <ul style="list-style-type: none">- Contribution to indicators- Project objective and main result- Concrete outputs and clear and measurable specific results- How to involve target groups
12.15 – 1.00pm	<i>Lunch break – A light lunch will be provided.</i>
1.00 – 2.30pm	Operational aspects of a good 2 Seas project: <ul style="list-style-type: none">- Work plan- Project budget- Time plan
2.30 – 3.30pm	Horizontal topics: <ul style="list-style-type: none">- In kind contribution- First Level Control- Public procurement- State aid- Revenues

III. Language

This seminar will be held in English.

IV. Registration

You can register online via the [event website](#). Registration is open until 10th May 2019.

V. Location

The workshop will be held at Kent County Council, Council Chamber, County Hall, Maidstone, ME14 1XX. The venue is opposite Maidstone East train station.